MEMBERS OF THE BOARD OF DIRECTORS
Responsibilities & Expectations

PURPOSE

The purpose of the Board of Directors is to act as the trustee of the organization and its assets. By exercising proper oversight, the Board ensures that the organization is well managed and is fiscally sound. The Board will advise, govern, oversee policy and direction, and lead the organization in ways that support its mission and needs while ensuring adequate financial and human resources.

RESPONSIBILITIES

The responsibilities of all member of the Board of Directors are to:
- Act on behalf of the organization's members.
- Provide leadership and strategic direction.
- Serve as guardian of the public trust.
- Ensure accountably to stakeholders.
- Oversee financial operations -- including adopting and overseeing the annual budget and reviewing financial statements.
- Ensure adequate financial resources (fundraising and outreach).
- Maintain the legal and ethical standing of the organization and its staff.
- Make sound and informed decisions.
- Formulate and oversee policies and procedures.
- Evaluate the performance of the organization.
- Ensure that the organization complies with all local, state and federal laws and regulations.
- Evaluate the CEO.
- Promote the organization.

EXPECTATIONS

The expectations of all members of the Board of Directors are to:
- Attend and participate in all Board meetings, the annual planning meeting, the annual meeting, special meetings and select special events.
- Participate on a standing committee and serve on ad-hoc committees as needed.
- Understand the organization's budget, finances and financial/resource needs.
- Understand the policies and procedures of the organization.
- Financially support the organization based on one's ability.
- Be alert to/identify issues/challenges/opportunities that can/should be addressed by the organization.
- Help communicate and promote the organization's mission, vision and programs.
- Act in good faith, put self-interests aside and avoid conflicts of interest.